CURRICULUM CYCLE

JUNE

- All Approval Processes (APs) go live in Curriculog June 1.

- Faculty have full access to all APs within Curriculog.

OCTOBER - JANUARY

- Suggested deadline to initiate fall and summer proposals is October 1.

- New Program, Change to Program, Minor APs and fall & summer course offering dates are removed from Curriculog on October 15.

- Any proposal currently in the approval workflow or in a launched state may continue to work through the approval process.

- Fall and summer proposals must be approved by UCC/GCC by the last meeting in December.

- The approval process can take up to 2 months for proposals that do not require external approval and 5 months for proposals that do.

- Faculty continue to submit New Course and Change to Course proposals for spring and winter.

FEBRUARY

- Faculty continue to submit New Course and Change to Course proposals for spring and winter.

- Curriculum Administrator and Catalog Editor work to import approved curriculum into the catalog.

- Catalog published.

- Request goes out to departments to review program pages to confirm all approved curriculum has been updated per their request.

MARCH - MAY

- Suggested deadline to initiate winter and spring proposals is March 1.

- External approval paperwork must to be submitted to the Provost Office by March 1. Deadline for provost to submit external paperwork is April 1.

- All reamining APs removed from Curriculog on March 31.

- Any proposal currently in the approval workflow or in a launched state may continue to work through the approval process.

- Spring and winter proposals must be approved by UCC/GCC by the last meeting in May.

- No new curriculum may be submitted between April - May.

- Curriculum Administrator begins to create APs for the next curriculum cycle. APs go live June 1.

- Curriculum Administrator and Catalog Editor work to import final curriculum in May.

- Request goes out to departments to review program pages to confirm all curriculum has been updated per their request.