

**CONTRACTUAL PAYROLL SCHEDULE  
FISCAL YEAR 2023**

<b>PAY #</b>	<b>PAY PERIOD DATES</b>	<b>TIMESHEET DUE IN PAYROLL</b>		<b>CONTRACT DUE IN HR</b>	<b>PAY DATE</b>
1	06/16/22 - 06/29/22	06/30/22		06/02/22	07/13/22
2	06/30/22 - 07/13/22	07/14/22		06/16/22	07/27/22
3	07/14/22 - 07/27/22	07/28/22		06/30/22	08/10/22
4	07/28/22 - 08/10/22	08/11/22		07/14/22	08/24/22
5	08/11/22 - 08/24/22	08/25/22	***	07/28/22	09/07/22
6	08/25/22 - 09/07/22	09/08/22		08/11/22	09/21/22
7	09/08/22 - 09/21/22	09/22/22		08/25/22	10/05/22
8	09/22/22 - 10/05/22	10/06/22		09/08/22	10/19/22
9	10/06/22 - 10/19/22	10/20/22		09/22/22	11/02/22
10	10/20/22 - 11/02/22	11/03/22	***	10/06/22	11/16/22
11	11/03/22 - 11/16/22	11/17/22	***	10/20/22	11/30/22
12	11/17/22 - 11/30/22	12/01/22		11/03/22	12/14/22
13	12/01/22 - 12/14/22	12/15/22	***	11/17/22	12/28/22
14	12/15/22 - 12/28/22	12/29/22		12/01/22	01/11/23
15	12/29/22 - 01/11/23	01/12/23		12/15/22	01/25/23
16	01/12/23 - 01/25/23	01/26/23		12/29/22	02/08/23
17	01/26/23 - 02/08/23	02/09/23	***	01/12/23	02/22/23
18	02/09/23 - 02/22/23	02/23/23		01/26/23	03/08/23
19	02/23/23 - 03/08/23	03/09/23		02/09/23	03/22/23
20	03/09/23 - 03/22/23	03/23/23		02/23/23	04/05/23
21	03/23/23 - 04/05/23	04/06/23		03/09/23	04/19/23
22	04/06/23 - 04/19/23	04/20/23		03/23/23	05/03/23
23	04/20/23 - 05/03/23	05/04/23		04/06/23	05/17/23
24	05/04/23 - 05/17/23	05/18/23	***	04/20/23	05/31/23
25	05/18/23 - 05/31/23	06/01/23		05/04/23	06/14/23
26	06/01/23 - 06/14/23	06/15/23		05/18/23	06/28/23
FY23#1	06/15/23 - 06/28/23	06/29/23		06/01/23	07/12/23

**Time sheets are due to the Payroll Office no later than 10:00 a.m. on the due dates above unless otherwise noted.**

**Time sheets should be submitted in Empl ID number order.**

**\*\*\* Time sheets due early**