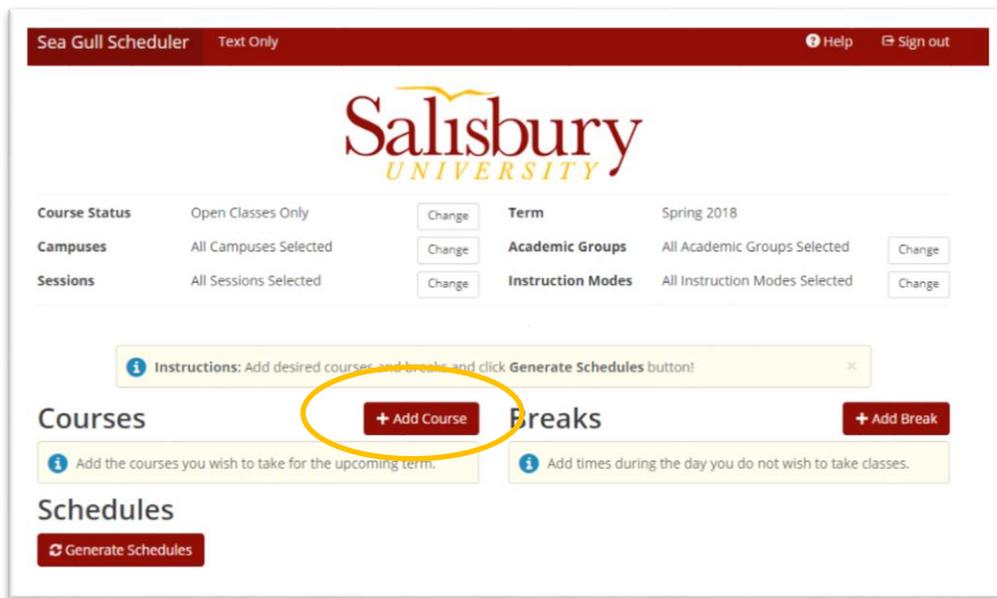
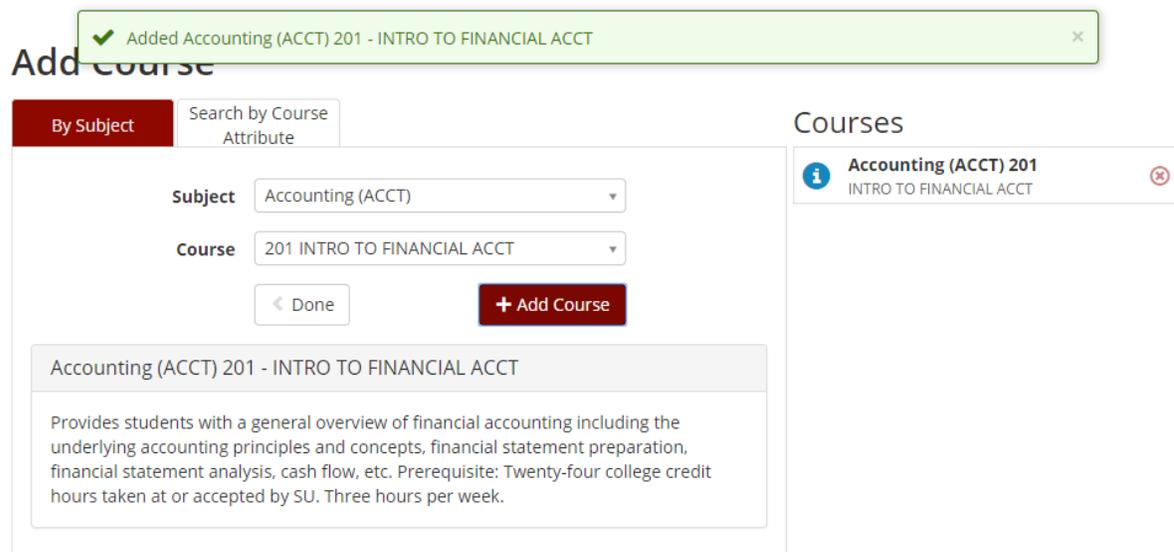


PLANNING COURSE SCHEDULES WITH SEA GULL SCHEDULER

1. In your Student Center in GullNet, click on [Sea Gull Scheduler](#) and follow the instructions to open Sea Gull Scheduler, be sure to disable your pop-up blocker and leave this tab open.
2. Clicking on “+ Add Course” allows you to create a list of courses you wish to take during a specific term:



3. Choose courses by selecting the SUBJECT in the drop down box first, and then the COURSE. The course description will be displayed, including any required prerequisite courses and if the course satisfies any general education requirements. Click “+ Add Course” to add the course to your list.



4. **Optional Step:** Click on “+ Add Breaks” to record times during the day when you don’t wish to take classes (Examples: sports, commuting, employment).



Course Status	Open Classes Only	<input type="button" value="Change"/>	Term	Spring 2018	
Campuses	All Campuses Selected	<input type="button" value="Change"/>	Academic Groups	All Academic Groups Selected	<input type="button" value="Change"/>
Sessions	All Sessions Selected	<input type="button" value="Change"/>	Instruction Modes	All Instruction Modes Selected	<input type="button" value="Change"/>

ID: 3052621

Instructions: Add desired courses and breaks and click **Generate Schedules** button!

Courses **Breaks**

Courses Add the courses you wish to take for the upcoming term.

Breaks Add times during the day you do not wish to take classes.

Schedules

5. Click on “Generate Schedules” to generate a list of all schedules that meet your course and break criteria:



Course Status	Open Classes Only	<input type="button" value="Change"/>	Term	Spring 2018	
Campuses	All Campuses Selected	<input type="button" value="Change"/>	Academic Groups	All Academic Groups Selected	<input type="button" value="Change"/>
Sessions	All Sessions Selected	<input type="button" value="Change"/>	Instruction Modes	All Instruction Modes Selected	<input type="button" value="Change"/>

ID: 3052621

Instructions: Add desired courses and breaks and click **Generate Schedules** button!

Courses **Breaks**

Courses Add the courses you wish to take for the upcoming term.

Breaks Add times during the day you do not wish to take classes.

Schedules

5. You can hover over the magnifying glass to view a preview of the schedule or click “view” for more details of a specific schedule.

Schedules

Generate Schedules

Generated 1000+ Schedules

View 1 Accounting (ACCT)-201-003, English (ENGL)-103-003, Fitness and Wellness (FTWL)-106-014, Fitness and Wellness (ST)-101-001

View 2 English (ENGL)-103-024, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (ST)-101-013

View 3 English (ENGL)-103-025, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (ST)-101-013

View 4 English (ENGL)-103-151, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (ST)-101-013

View 5 English (ENGL)-103-001, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (FTWL)-106-030, History (HIST)-101-152

View 6 Accounting (ACCT)-201-003, English (ENGL)-103-002, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (FTWL)-106-030, History (HIST)-101-152

View 7 Accounting (ACCT)-201-003, English (ENGL)-103-004, Fitness and Wellness (FTWL)-106-031, Fitness and Wellness (FTWL)-106-030, History (HIST)-101-152

6. If there are too many schedules to choose from or a schedule within your parameters is not available, go back to “Courses” or “Breaks” and make adjustments.
7. Once a schedule is chosen, click “Send to Shopping Cart” button from the schedule view and follow the prompts displayed.

Sea Gull Scheduler Text Only Help Sign out

Back **Send to Shopping Cart** Schedule 3 of 1000

You are viewing a potential schedule only and you must still register.

Class #	Section	Subject	Course	Seats Open	Day(s) & Location(s)	Campus	Credits
1443	530	Biology (BIOL)	101	96	W 1:00pm - 1:50pm - 123 Devilbiss Hall	Salisbury	4
1445	530	Biology (BIOL)	101	96	T 8:00pm - 9:40pm - 123 Devilbiss Hall	Salisbury	4

8. At this point, planning is done **BUT YOU STILL MUST REGISTER FOR THE CLASSES**. Go back to the tab you have left open for GullNet and click **COURSE ENROLLMENT**.

9. Select the appropriate term and click continue. You can now click “Import Cart”

Add Classes 1 2 3

1. Select classes to add

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

i You have a schedule pending from Sea Gull Scheduler. Please press the Import Cart button below to load your schedule into the enrollment shopping cart.

Click **Import Cart** to continue with registration.

2017 Spring | Undergraduate | Salisbury University change term

Open Closed

Add to Cart: 2017 Spring Shopping Cart

Enter Class Nbr

enter

Your enrollment shopping cart is empty.

10. Follow directions in GullNet for enrolling:

- Click “Next” for each course until all courses are added to the Shopping Cart (you will be prompted for permission numbers if needed)
- Proceed to Step 2 of 3 (You can only do this during a valid appointment time or during Open Enrollment)

Reminders:

- Students can register at their appointed time only if they’ve been activated by their advisor. Your Enrollment Appointment Information is available in your student center in GullNet.
- You can import classes into your shopping cart at any time but if a course becomes unavailable you will not be able to register for it.
- Be flexible with your schedule and consider course alternatives if needed.