

Biology/Environmental Science Dual Degree Program Guide 2015-16

APPLYING FOR ADMISSION TO UMES

This application is usually due before you are enrolled in courses at UMES. Typically, you will fill this out when you come for advising in the spring (or whichever semester you first register there). There is no admission fee. Forms are returned to Dr. Stribling for delivery to UMES. If you have taken any coursework at another institution besides SU, YOU MUST PROVIDE UMES WITH AN OFFICIAL TRANSCRIPT OF THIS WORK. SU cannot forward other transcripts. Have these sent directly to the UMES Registrar's Office. Your SU transcript will be sent to UMES for you (no request necessary). You will also need to have any AP credit test scores you will be using for courses here send to UMES in addition to providing them to SU.

ORIENTATION

An orientation to UMES will be held in the spring, soon after the advising period. Be looking for an e-mail about this: we will travel to UMES on a bus and tour the campus, meet the faculty, and learn the "ropes" there.

REGISTERING FOR COURSES AT UMES

This cannot be done on GullNet. Instead, you will fill out an Inter-institutional Enrollment (co-op) form, available from your advisor. Please make sure your advisor signs it, and keeps a copy for your folder, and deliver the completed form to Dr. Stribling.

There is no tuition charge for UMES courses, but a \$25 lab fee will be billed to you for each lab class. If you receive ANY other bills besides the lab fees and the diploma fee (see below), please notify Dr. Stribling. Also, forms such as a health assessment, etc., do not apply to you and can be ignored. When in doubt, you can ask Dr. Stribling.

If you wish to take courses at UMES in winter or summer, you must register as a transfer student. You will be billed for tuition, and you will not receive a grade (just a T or T1).

GRADES FOR UMES COURSES, UMES ON-LINE ACCESS, BOOKS

UMES has a version of GullNet called HawkNet, and you will need a UMES computer account to access it. You will be sent a student ID after your admission documents are received, and you can set up your online account through the UMES website. You will then be able to view your grades before they are sent here (which usually takes several weeks). Please note that your GullNet account will show only the designation GENL 449-001 or similar and the appropriate total of credit hours to hold the place for the UMES courses, which will come in as transfer courses when the grade is posted. The grades also transfer for UMES courses.

Your UMES computer account gives you access to their version of MyClasses (MyCampus) as well. Access to the UMES Blackboard system is at <https://mycampus.umes.edu>. Textbook information is usually available in the syllabus, posted on MyCampus, for each course. You may order your books (and also search for them) on the UMES bookstore website: www.umes.bkstr.com.

DUAL DEGREE COURSE REQUIREMENTS AND REGISTRATION

Your **checklist** will be your roadmap to the program. Please use it to track the courses you have taken, and to understand the requirements. There is also a course guide that gives you an example of how to organize each semester. This is not necessarily how you will arrange your classes, but in some cases it's really good to try to follow it to be sure you avoid conflicts.

When registering, check your schedule carefully for **conflicts** between UMES and SU courses. GullNet screens for conflicts among SU courses, but we have no way of computer-checking between the 2 campuses, so it's incumbent on you to plan carefully and not be caught at the end needing an additional course to graduate.

Because you are enrolling at two campuses and Gullnet cannot monitor time conflicts, you will be given **priority registration**, so be sure to sign up for the first week of advising IF you will be taking courses at UMES.

Schedule: Dr. Stribling will send out the UMES **course schedule** by e-mail to DD students before advising. Please note: most of the courses have the lecture and lab as separate courses; you will register for them separately and each is assigned a separate grade. So, for example, if you received a D in the lab but a B in the lecture, you would only have to re-take the lab.

Freshman year: You should take BIOL 210 and 211/212/213 and Chemistry 121 and 122. You must have a C or better in each of these 4 courses to begin taking courses at UMES. You must also have a C or better in CHEM 121, 122, AND 221 before moving to the next CHEM course. Finally, a C or better is required for all BIOL core and all ENVIS courses to graduate in the program. You may wish to begin taking gen. ed. courses at UMES as a freshman; please see the list of possible online gen. ed. courses in the APPENDIX. You will not need to apply for admission if you are just taking a gen. ed. course there.

Sophomore year: Begin with the UMES courses, taking Oceanography and Marine Biology in fall and Principles of Environmental Science in the spring.

Please note that Organic Chemistry I is a prerequisite for Marine Ecotoxicology.

TRANSPORTATION - UMES / SU Shuttle Bus

If you elect to drive to UMES, your campus parking tag will be acceptable in the student parking areas there.

Shuttle service between SU and UMES is provided by Shore Transit. Students must show their student IDs each time they ride the shuttle bus between the two universities. Please go to www.shoretransit.org and go to Route 251 for a complete list of time of pick-ups and returns for transportation between SU and UMES.

Bus stop location from SU to UMES is at the Shore Transit bus stop located on Route 13 in front of Maggs Physical Activities Center. Drop-offs at SU are at the Shore Transit bus stop located on Route 13 in front of Pat's Pizzeria across the street from Maggs Center. Students should then utilize the underpass to get to campus. Departure and drop-off locations at UMES are at the Student Center. Students can expect an approximate 18-20-minute bus ride between the two universities. Shore Transit can be contacted at 443-260-2300 or www.shoretransit.org.

GRADUATION

It is your responsibility to meet all SU and Biology Dept. graduation requirements, including taking 30 credits of 3-400 level courses with a C or better (24 of these credits must be in Biology or ENVIS).

As with SU, you will need to fill out a UMES **application for graduation**. This is done for UMES at the beginning of the semester in which you will graduate. Forms are available on the UMES website, or from Dr. Stribling. Your major there is Environmental Science. Please return your completed form to Dr. Stribling.

You will be required to obtain signatures on a UMES clearance form ONLY from Student Accounts, University Police, and the Library at the end of the semester in which you graduate.

***Double-check that all external **transcripts** have been sent to UMES. ***

If you do not plan on attending the UMES ceremony, you must submit an absentia form to the UMES Registrar's office. These are available on the Registrar's website.

By mid-May or mid-December (depending on semester of graduation), you must submit a \$35 commencement fee to the UMES Office of Student Accounts. Because of delays in grade postings, etc., it may be a few months before you receive the UMES diploma in the mail. If you do not receive it in that length of time, please contact Dr. Stribling.

APPENDIX – Courses at UMES

Course transfers for online Gen Ed courses:

UMES COURSE	SU EQUIVALENT
ENGL 101 - BASIC COMPOSITION I	ENGL 103
ENGL 102 - BASIC COMPOSITION II	ENGL LIT
ENGL 203 - FUNDAMENTALS OF CONTEMP SPEECH	CMAT 100 (IIIA)
ENGL 204 - INTRODUCTION TO FICTION	ENGL LIT
FREN 101 - FUND OF FRENCH I	FREN 101 (IIIA)
HIST 201 - HIST OF AMERICN CIVIL I	HIST 201
MUSI 101 - INTRODUCTION TO MUSIC	MUSC 114 (IIIA)
POLI 200 - INTRO TO AMERICN GOVERNMENT	POSC 110 (IIIB)
SOCI 101 - INTRODUCTION TO SOCIOLOGY	SOCI 101 (IIIB)
SPAN 101 - FUNDAMENTALS OF SPANISH I	SPAN 101 (IIIA)
SPAN 102 - FUNDAMENTALS OF SPANISH II	SPAN 102 (IIIA)

The number of credits is determined by UMES: if the class is 3 credits, you will receive 3 credits.

Remember, if you register yourself at UMES and take the course as a transfer student you will receive a T or T1. If you register as a co-op student through SU registrar's office, you will receive a grade. Students cannot co-op during the winter or summer semesters.