



SALISBURY UNIVERSITY

GRAD WALK WORKER SCHEDULE

Maggs Physical Activities Center

TIME	SCHEDULE
8:30 a.m.	1st Worker Shift Arrives ■ Entry/Name Card Team – Set out Seidel name cards. Set out 1st Gen pins. ■ Stage Team – Set out diploma covers on side tables. ■ Exit Team – Set out commencement programs and alumni gift.
8:50 a.m.	Doors Open to Seidel Graduates and Guests ■ Have grads and guests enter through the left-hand door of the main entrance to Maggs and walk down the hallway next to gym and enter through second gym entrance. (See map)
9 a.m.	Elementary Education, Early Childhood Education
9:35 a.m.	Outdoor Education Leadership, Elementary Education with Dual Certification in Early Childhood Education, Physical Education
10 a.m.	Seidel Concludes • Preparation for Henson Grads ■ Entry/Name Card Team – Remove unclaimed Seidel name cards. Lay out Henson name cards. Change signage from Seidel to Henson. Restock 1st Gen pins. ■ Stage Team – Change the stage banner from Seidel to Henson. Restock diploma covers. ■ Exit Team – Restock programs and alumni gift.
10 a.m.	Doors Open to Henson Graduates and Guests
10:10 a.m.	Biology, Chemistry, Biochemistry & Molecular Biology
10:45 a.m.	Computer Science, Data Science, Mathematics
11:15 a.m.	Earth Science, Engineering Physics, Geography, Integrated Science, Physics, Urban and Regional Planning
11:30 a.m.	Henson Concludes • Preparation for Perdue Graduates and Guests ■ Entry/Name Card Team – Remove unclaimed Henson name cards. Lay out Perdue name cards. Change signage from Henson to Perdue. ■ Stage Team – Change the stage banner from Henson to Perdue. Restock diploma covers. ■ Exit Team – Restock programs and alumni gift.
11:10 a.m.	2nd Worker Shift Arrives
11:30 a.m.	Doors Open to Perdue Graduates and Guests
11:40 a.m.	Accounting, Business Economics, Economics, Information Systems, International Business
12:20 p.m.	Management
1 p.m.	Finance, Marketing
1:35 p.m.	Perdue Concludes
	Workers assist with packing and consolidating items in one area.