



## Request to Transfer Graduate Programs

The graduate student should indicate this request by completing section I and giving it to his/her current director of graduate programs (GPD). The current GPD should complete section II and send the signed form together with other pertinent information by sealed envelope to the proposed program. The receiving GPD will complete section III and forward the form to the Dean of Graduate Studies and Research for approval, distribution, and retention. The receiving GPD is responsible for obtaining separate approval, if required, from review committee. All original application materials can be provided by the Office of Graduate Studies and Research.

Students wishing to transfer from non-degree status to a degree granting program do not use this form. Those students must be formally admitted to Salisbury University and should contact the Office of Graduate Studies and Research at 410-548-3546.

### I. Student Information:

Student Name: \_\_\_\_\_

Last

First

SU ID#

Current Program: \_\_\_\_\_ Current School: \_\_\_\_\_

Proposed Program: \_\_\_\_\_ Proposed School: \_\_\_\_\_

New Degree Sought: \_\_\_\_\_ Effective Term: \_\_\_\_\_ Year: \_\_\_\_\_

Have you ever been charged with or subject to disciplinary action for scholastic or other type of misconduct at any educational institution (including Salisbury University)? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you ever been charged with a violation of the law which resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license? \_\_\_\_\_ YES \_\_\_\_\_ NO

*If yes to either of the above questions, please attach an explanation.*

Your signature provides permission to share all original application materials with the Program Director and Review Committee for the proposed program. Additional materials may be requested at the discretion of the proposed program.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### II. Current Program/Certificate Information:

This student is (was) enrolled and has made \_\_\_\_\_ Satisfactory \_\_\_\_\_ Unsatisfactory progress toward a degree in the Program: \_\_\_\_\_

Comments: \_\_\_\_\_

Present GPD's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### III. Proposed Program/ Certificate Information:

\_\_\_ Transfer Denied. The student is not accepted in the Program

\_\_\_ Transfer Approved. The student is accepted in the Program on a \_\_\_\_\_ Full \_\_\_\_\_ Provisional status in the Program of: \_\_\_\_\_

Receiving GPD's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Dean of Graduate Studies and Research: \_\_\_\_\_ Date: \_\_\_\_\_