



2026 Paid Holiday	Date Earned	Date Observed
New Year's Day	Thursday, January 1, 2026	Thursday, January 1, 2026
Holiday	Friday, January 2, 2026	Friday, January 2, 2026
Martin Luther King Day	Monday, January 19, 2026	Monday, January 19, 2026
Presidents' Day*	Monday, February 16, 2026	Wednesday, November 25, 2026
Memorial Day	Monday, May 25, 2026	Monday, May 25, 2026
Juneteenth	Friday, June 19, 2026	Friday, June 19, 2026
Independence Day	Friday, July 3, 2026	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026	Monday, September 7, 2026
Columbus Day*	Monday, October 12, 2026	Thursday, December 24, 2026
Holiday	Monday, October 19, 2026	Monday, October 19, 2026
Election Day*	Tuesday, November 3, 2026	Monday, December 28, 2026
Veterans Day*	Wednesday, November 11, 2026	Tuesday, December 29, 2026
Thanksgiving Day	Thursday, November 26, 2026	Thursday, November 26, 2026
Friday after Thanksgiving Day	Friday, November 27, 2026	Friday, November 27, 2026
Christmas Day	Friday, December 25, 2026	Friday, December 25, 2026
Holiday	Wednesday, December 30, 2026	Wednesday, December 30, 2026
Holiday	Thursday, December 31, 2026	Thursday, December 31, 2026

2027 Holiday	Date Earned	Date Observed
New Year's Day	Friday, January 1, 2027	Friday, January 1, 2027

* Holiday is designated to be taken at a later date than the date earned.

Holiday Time Off:

Eligible **PIN** and **Contingent II** employees earn 16 (17 in an election year) paid holidays per calendar year. Eligible **PIN** and **Contingent II** employees accrue time off on a **calendar-year** basis (Jan – Dec).

All unused holiday time off hours must be taken by January 5, 2027.

Annual Time Off:

Eligible **PIN staff** employees may carry over a maximum of 60 days or 480 hours into the new calendar year. Any unused annual time off hours over 480 will be forfeited. The time off accrual process for **January 6, 2027** will reduce the balance to 480 hours.

Eligible **PIN 12-month faculty** may carry over a maximum of 60 days or 480 hours into the new calendar year. Any unused annual time off hours over 480 will be forfeited. The time off accrual process for **January 6, 2027** will reduce the balance to 480 hours.

Eligible **Contingent II** employees may carryover a maximum of 60 days or 480 hours; this amount is prorated for part-time employees. Any unused annual time off hours over 480 will be forfeited. The time off accrual process for **July 1, 2026** will reduce the balance to 480 hours.

Eligible **12-month FTNTT faculty** may carry over a maximum of 60 days or 480 hours into the new calendar year. Any unused annual time off hours over 480 will be forfeited. The time off accrual process for **July 1, 2026** will reduce the balance to 480 hours.

Personal Time Off:

Eligible **PIN** employees may not carry a personal time off balance into the new calendar year; any remaining balance will be forfeited if not taken **by January 5, 2027**. The accrual process for 2026 will occur on January 1, 2026. Unused 2026 hours will be removed on January 6, 2027.

*Eligible **Contingent II employees & 12-month FTNTT faculty** may not carry a personal time off balance into the new fiscal year (FY); any remaining balance will be forfeited if not taken **by July 14, 2026**. The accrual process for 2027 FY will occur on July 1, 2026. Unused 2026 hours will be removed on **July 15, 2026**.*

12/05/2025