

Job Reference Form

Candidate Name: _____

Reference Information

- Reference Name: _____
- Position/Title: _____
- Company/Organization: _____
- Phone Number: _____
- Email Address: _____

Job Performance & Skills

1. How would you describe the employee's overall job performance?

2. What are the employee's strengths?

3. Were there any areas for improvement?

4. How did the employee contribute to the team or organization?

5. Would you rehire this employee?

☐ Yes

☐ No

☐ Maybe

If no or maybe, please explain: _____
