



## **Position Description for a Quarter-Time AmeriCorps Member with Salisbury Art Space 2025-2026**

Salisbury Art Space is seeking a Quarter-Time AmeriCorps member for the 2025-2026 service year.

The mission of Salisbury Art Space is to enhance the visual arts on the Mid-Shore through exhibition opportunities for seasoned and emerging artists, as well as art education programs for children and adults. Salisbury Art Space also has a gift shop where local artists can sell their wares, and which is a popular meeting space. We envision our Quarter-Time AmeriCorps member as being the Board of Director's On-Site Assistant Manager.

### **Member Responsibilities:**

- Assist with day-to-day operations
- Respond to public inquiries about classes, upcoming exhibitions and rental opportunities
- Collaborate with education planning committee to assist with the coordination and execution of educational programs
- Collaborate with the gallery planning committee to assist with execution of monthly art exhibitions
- Help with monthly exhibition intake
- Coordinate volunteer schedules for gift shop and special projects
- Assist with day-to-day operations in gift shop as needed
- Make the space look clean, orderly and presentable
- Maintain regular communication with Salisbury Art Space membership and help promote

### **Requirements for applicants include the following:**

- Have a strong interest in serving the community
- Be able to relate to diverse populations
- Be at least 18 years of age
- Able to provide copy of either high school diploma, GED, or college transcript
- Have reliable transportation
- Must successfully pass a comprehensive Criminal History Check, which includes FBI fingerprinting

- Must be a U.S. Citizen, U.S. National, or lawful permanent resident alien
- Applicants DO NOT need to be college students, anyone from the community who fits the above requirements may participate.

### **Benefits available to the AmeriCorps Member:**

- Valuable experience
- A bi-weekly stipend of 281.25
- An education award of \$1,956.35 for future educational expenses or repayment of student loans - members who are age 55 or older may gift their ed. award to a child or grandchild
- Federal student loan forbearance while in service, with exemption from paying interest accrued during that time upon completion of service.
- Access to AmeriCorps Alumni Network

The member must have availability on Fridays, Saturdays and Sundays and must be able to begin immediately.

The member must complete 450 hours by August 14<sup>th</sup>, 2026. This is approximately 15 hours per week.

This position is offered through a partnership with ShoreCorps, the AmeriCorps program at Salisbury University. It is contingent upon federal funding and approval of the AmeriCorps office.

**To fill out an application, visit [www.salisbury.edu/americorps](http://www.salisbury.edu/americorps) and click on 'Become a Member' and then 'Fill out an application.'**

*AmeriCorps is a network of national service programs, made up of three primary programs that each take a different approach to improving lives and fostering civic engagement. Members commit their time to address critical community needs. Similar to the Military or the Peace Corps, AmeriCorps is another form of service to our country. The mission of AmeriCorps is to make our people safer, stronger and healthier; to strengthen our communities; and to Get Things Done for America. Our program, ShoreCorps, is one of hundreds of AmeriCorps programs nationwide. To learn more about AmeriCorps*

<https://www.nationalservice.gov/programs/americorps>

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