



Agenda/Minutes
Graduate Student Council
Executive Board Meeting-Weekly
Date:



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Graduate Student Council
Executive Board Meeting-Weekly
Date: January 30, 2023 (Opening Meeting – SPR Semester)

Called to order at 4:30 pm by President Nicholas Plummer

Members in attendance:

President Nicholas Plummer Vice President Jennifer Brewster
Secretary Alexandra Grimm Treasure Wellington Uzamere
Public Relations VACANT Social Coordinator Kellee Toler

AGENDA:

1. Transition plans – roles, objectives, changes (PowerPoint)
 - 1.1. Alex- taking minutes during meetings
 - 1.2. Kellee-
 - 1.2.1. overseeing a portion of social media responsibilities – **Jen and Kellee are going to work together to make the best social media posts – Kellee designs, Jen post**
 - 1.2.2. connecting with outside organizations to schedule campus events we can attend (connect with Jen on this) - **Kellee should get in contact with Andrew/SGA to get outreach contacts; sign-in sheets for the events to have at least one person available at the table/event**
 - 1.3. Wellington – increase communication/understanding of budget and potential opportunities – **meet with Nick and Jess to get a baseline understanding of the GSCs budget**
 - 1.4. Jen-



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- 1.4.1. assisting with Assembly prep – Sundays at 7:00pm; same link as the fall.
- 1.4.2. sitting in for meetings, on occasion, as representation - Nick MAY occasionally need someone else to sit in on meetings he would not be able to attend
- 1.4.3. Position Description Update – revamp to better allow clarification for incoming exec board members; elections are later in the semester due to acceptance into some programs being later
- 1.4.4. Social media assistance

2. Upcoming events, activities & socials

- 2.1. This Sunday (February 5) is the first Assembly meeting; will likely be brief due to the first of the semester
- 2.2. A new individual is interested in joining the assembly!
- 2.3. Consortium committee is coming up – Nick meeting with Joe Bennish; hoping to outline those committees that are not meeting regularly so to ease the transition of information.

I. Members in Attendance

II. Executive Board Member Updates

II.1. President - Nick Plummer

- II.1.1. Transition plans – roles, objectives, changes (PowerPoint)

II.2. Vice President - Jennifer Brewster

- II.2.1. Planning to meet with Candance Henry after the fall semester came to an end

II.2.2. Meet with Nick have a better understanding of

- II.2.2.1. Flow of assembly meetings

- II.2.2.2. Description of roles and responsibilities

II.3. Secretary - Alexandra Grimm

- II.3.1. Emailed Lauren Hill (Honors College Assistant Dean)

- II.3.1.1. Reconnect regarding the joint effort to work with juniors and seniors on Grad School preparation.



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- II.4. Treasurer - Wellington Uzamere
 - II.4.1. Budget Update
 - II.4.2. Nothing of late
- II.5. Social Coordinator - Kellee Toler
 - II.5.1. Upcoming events
 - II.5.2. Set date for the Grad Gala
 - II.5.3. Send out a poll to grad students to gauge what their preference may be
 - II.5.3.1. Reach out to those in our respective programs
 - II.5.3.2. Lengthy process
 - II.5.3.2.1. Several forms to complete before the process can begin... hopefully we can set the date sooner than later!
 - II.5.3.2.2. Location is a big priority – library has some limitations – noise constraints, exam week
 - II.5.3.2.2.1. Silent disco? - still having the option to converse but can also enjoy dancing and music
 - II.5.3.2.2.2. In the past
 - II.5.3.2.2.2.1. Huge party in nature – truly was a gala – cocktail hour, dressed up, band, silent auction
 - II.5.3.2.3. Need a stronger understanding of how we want to market this event
 - II.5.3.2.4. Outdoor event??
 - II.5.3.2.4.1. Cookout style type “summer bash”
 - II.5.3.2.4.2. Need to consider the outdoor drink aspect – limiting underage drinking – may not be a huge concern if grad level
- II.6. Public Relations Coordinator - Vacant



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III. Current Initiatives

III.1. Discuss the idea of whether or not we should hire a new public relations coordinator

IV. Long-term Initiatives

IV.1. Request participate prior to completing coursework.

V. Questions

VI. Actions Items:

Member	Action Item	Target Due Date	Notes
Nick Plummer			
Jen Brewster			
Alex Grimm			
Wellington Uzamere			
Kellee Toler			
Vacant			
ALL	<ul style="list-style-type: none">• Role Descriptions• Gala Ideas• Get familiar with Teams	Have the gala location confirmed by March.	