



Salisbury University – Staff Senate
Thursday, July 12, 2018
Founders Room, Guerrieri Student Union

Members In attendance: Stefanie Hurst, Teri Herberger, Donna Carey, Kim Meyer, Vanessa Collins, Mark Chimel, Tabitha Pilchard, Lisa Gray, Mark Ewell, Justin Rommel

Absent Members: Safaa Said, Matt Hill

Special Guest: Dr. Charles Wight

Executive Staff: Marvin Pyles

Visiting Presenter: Aaron Basko

Chair, Stefanie Hurst, began the meeting by welcoming Dr. Wight, visitors, and members to our meeting.

- I. Approval of June 14, 2018 minutes
Motion to approve: Donna Carey
Second: Teri Herberger

- II. Reports
 - a. Administration & Finance – Marvin Pyles
 - i. The previously approved equity increases for non-exempt employees NSTCB was effective July 4, 2018.

 - ii. The Parking Fee reduction for part-time employees working less than 19 hours/week was put into production on July 11, 2018. Permits will be released in August.

 - iii. Recommendation on work hours was discussed by the Executive Staff. The concern raised was potential impact on service to students. Marvin has asked Staff Senate to provide some statistics to support this proposal, i.e., number of calls received between 4:30 and 5:00, as well as a summary of the work hours for the other USM institutions (regular hours and summer hours). Dr. Wight is requesting input from the students to ensure we have considered them in the decision and determine what the impact will be, if any.
 1. Charles will provide research and CUSS members will ask representatives from the other USM institution at the next meeting.
 2. Once data has been obtained and submitted to Marvin, it will once again go to Executive Staff for discussion.

- iv. The Intersectionality Center is moving forward with construction in Blackwell Hall. A White Paper was sent for comments to Faculty Senate. Marvin will send the White Paper with edits to Staff Senate for comments.
 - 1. This space is meant for collaboration, advocacy, and support. Reporting will be required to demonstrate activities and accomplishments.
 - 2. Targeting a fall ribbon cutting. The Intersectionality Center will be turned over to Diversity & Inclusion and Student Affairs to manage.
 - 3. Proposals for space have also been received by LGBTQ, Women's Forum, Student Military & Veterans Association, Disabled Group, and College Republicans Group.
 - 4. Marvin will schedule a tour of the space for Staff Senate.

- v. FOP negotiations for SU Police Department – August 2018

- vi. MCEA negotiations for the non-exempt collective bargaining unit – Fall 2018

- vii. Tennis courts have been repaved to address quality issues with first pavement. The courts will be gated and locked and no longer accessible to those not affiliated with SU. An Indoor/Outdoor Tennis Membership will be offered to SU faculty, staff, students, and alumni.

- viii. Declining enrollment will be discussed by the SPBC – Strategic Plan and Budgeting Committee to be included in the next 5 year plan

- b. Admissions – Aaron Basko, AVP for Enrollment Management was a guest presenter to discuss the current enrollment environment and trends across the nation.
 - i. Refer to handout and PowerPoint for details regarding trends and recruitment issues.

 - ii. Transfer market is weakening

 - iii. Freshman class is down

 - iv. States, including MD, have implemented programs for free tuition at community colleges.

- v. SU has the lowest fund allocation from the USM and this impacts the ability to offer financial aid.
 - vi. SU's biggest competitors for enrollment are Towson and UMCP. Both have significantly higher allocations and can offer more financial aid.
 - vii. Marketing – looking to change perception and maximize our location with a “Coastal Maryland” message.
 - viii. Upcoming revamped website should provide impact.
 - ix. Everyone is asked to “talk-up” SU when opportunities arise and maybe give an “elevator pitch” as to *Why SU*.
- c. Dr. Wight was on hand to meet or reacquaint SS members. Charles was able to finish his introduction that was cut short in May. Mark and Justin had the opportunity to introduce themselves.
 - i. Stefanie provided a good overview of what Staff Senate does and our commitment to engage in activities that impact all staff at SU.
 - ii. Dr. Wight thanked us for our dedication and asks that we communicate any barriers to effective work processes. He would like to attend Staff Senate meetings on an occasional basis.
 - d. CUSS – August meeting will be held at SU on August 14th. All SU Staff Senators will be invited to attend.
 - e. Elections – postponed until August meeting.

III. Old Business

- a. Employee Appreciation Debrief – Budget: The amount used to pay for Employee Appreciation Day in FY18 will be added to the Staff Senate budget. This will allow us to better manage and control the event.
- b. Daycare on Campus – Update next month.

- c. Snack & Chat
 - i. Kim mentioned that a little more advance notice of Snack & Chats would be helpful. Going forward, Stefanie will send out notices 2 weeks prior.
- d. Staff Discount Card – Lisa is working on getting cost of cards for PNC.

IV. New Business

- a. Mentorship – Will discuss at August meeting
- b. New Staff – Will discuss at August meeting

V. Adjournment

Meeting adjourned: 11:32 am

Next Meeting: Thursday, August 9, Founders Room, Guerrieri Student Union.

Respectfully submitted,
Vanessa Collins