



FALL 2024-SPRING 2025 Graduate Assistantship

Archival Management (1 position)

Supervisor: Creston Long, Director, Edward H. Nabb Research Center for Delmarva History and Culture, cslong@salisbury.edu

Work Dates: August 28, 2024-December 11, 2024 and January 29, 2025-May 14, 2025

Hours/Week: 20

Location: Nabb Research Center, Guerrieri Academic Commons, Salisbury University campus

Application Deadline: Open until filled- Review of resumes and applications will begin on May 1st for candidate selection by May 15th.

How to apply: Send your CV or resume and a short letter of intent to Professor Richard Bowler, Interim Graduate Director, History Department (rcbowler@salisbury.edu). Your letter should clearly and specifically outline the benefits of the assistantship for your graduate career and professional development, additionally stressing the qualities you would bring to it. Successful candidates will maintain a strong academic performance in the program while completing quality work on the assistantship.

Evaluation of applications will be carried out by the Graduate Program Committee of the History Department in conjunction with the staff of the Nabb Research Center.

Overview:

History Department graduate assistants assigned to the Edward H. Nabb Research Center for Delmarva History and Culture work primarily with university archivists on projects pertaining mostly, but not exclusively, to local and regional history. They can expect to learn how to organize, process, and catalog manuscript collections, and their work-related activities entail, among other things, digitizing sources, developing collections finding aids, and identifying items that may be featured in Nabb Center exhibits. These assistantships provide invaluable experience for any graduate student interested in archival or museum work, and greatly enhance historical research skills. Recent graduate assistants have found successful employment in museums, archives, and public parks.

Compensation:

This is a paid assistantship (\$4,635/semester) with tuition assistance (up to 18 graduate credits for the academic year). The appointment is contingent upon the student's admission, enrollment, maintenance of minimum credit

requirements (9 credit hours), and good standing in the History graduate degree program at Salisbury University. The student must maintain a 3.0 cumulative GPA in order to retain her/his assistantship. To be eligible for the tuition waiver (not including fees), the student must enroll for a minimum of six credits in the fall and spring semesters (students might be allowed to take a reduced credit load). Tuition is waived only for graduate courses applicable toward degree requirements.

About the Nabb Center: The mission of the Nabb Research Center is to cultivate and sustain the advancement of scholarly research through collecting, preserving, disseminating and providing access to records and artifacts which illustrate the rich historical and cultural heritage of the greater Chesapeake (Delmarva) region.