



Appendix O

EVALUATION FORM FOR TENURED AND TENURE-TRACK FACULTY

Evaluation of: \_\_\_\_\_

Evaluation as faculty member ( )

Evaluation as department chair ( )

Academic Rank: \_\_\_\_\_

The categories below evaluate the faculty member's accomplishments during the period January through December \_\_\_\_\_. In exceptional cases an extension of this period may be made, but reasons for the extension must be fully documented and attached.

	Below Department Standards	Meets Department Standards	Exceeds Department Standards
Teaching and Advising			
Professional Development			
Service to Department, School, University and/or Community			
Overall Performance			

NOTES: Any evaluation of "below department standards" results in a "no merit" recommendation; in other words, "merit" recommendation requires ratings of "meets or exceeds department standards" in all three categories.

Merit Recommendation: Requires justification in narrative of Chair's evaluation.

No Merit

Merit

Tenure Recommendation: Requires justification from the Tenure Committee, Dept. Chair, and School Dean (Appendix Q).

1) Unsatisfactory Progress Towards Tenure

2) Satisfactory Progress Towards Tenure

3) Not Applicable, already tenured

Chair/Evaluator: \_\_\_\_\_  
Printed Name Signature Date

Employee Remarks:
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Employee: I have read the above evaluation.

Signature \_\_\_\_\_

Date \_\_\_\_\_